

UNIVERSITÀ DEGLI STUDI DI NAPOLI FEDERICO II



DEGREE OR DIPLOMA EXAM

The student, who intends to take the degree or diploma exam, must present, from day 1 to day 15 of the month preceding the one in which he intends to graduate, the following documents:

- 1) Stamp application on the attached module directed to the Rector, containing complete personal data, the degree or diploma course to which he is enrolled, the matriculation number, the session in which he intends to take the degree or diploma exam, the subject of the thesis, the supervisor, the eventual co-supervisor and the title of the thesis. The application must be renewed from the first to the fifteenth of the month preceding the graduation session in which the student intends to graduate (in plain paper within the same session, in legal paper for subsequent session) by those who, for whatever reason, do not have been graduated.
- 2) Full filled self-certification models for the taken exams, (enclosures).
- 3) Model of request for parchment release and possible return of original title of medium studies.
- 4) Receipt of the Almalaurea questionnaire (connect to the website www.joblaureati.unina.it and proceed with the registration, filling in the questionnaire and printing the receipt)
- 5) Two-sided photocopy of a valid identification document.

The student must have completed the exams at least 20 days before the start of the graduation session.

The title page, stamped and signed by the supervisor, with attachments the thesis on magnetic support (cd-rom) containing the version approved by the supervisor, and the declaration of conformity of the same, must be delivered to the secretariat at least 15 days before the beginning of the graduation session. Failure to deliver the thesis is understood as a tacit refusal to take the degree exam in the session in which you were booked.

Applications and forms must be presented to the student secretariat where the student's degree course belongs.

At the time of booking the student will be given an appointment to check the file.